



**Cedar River Soccer Association  
ChillOut Tournament  
April 27th-28th 2019  
Team Manager Checklist**

<input type="checkbox"/> <b>Team Application &amp; Entry Fee</b> <ul style="list-style-type: none"><li><input type="checkbox"/> On-Line Registration at tournament web site</li><li><input type="checkbox"/> Payment should be received within 2 weeks of registering</li></ul>
<input type="checkbox"/> <b>Tournament Rules</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Download and print from website – go to Programs and ChillOut Tournament</li><li><input type="checkbox"/> Make copy for coaches and players to review</li></ul>
<input type="checkbox"/> <b>Player Passes</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Current/valid USYSA or USSF Player Passes required for all players – laminated with current photo</li></ul> <p><b>Note:</b> This is not the colored ISL card - there will be <u>ABSOLUTELY NO EXCEPTIONS</u>.</p>
<input type="checkbox"/> <b>Application to Travel (if you are not an Iowa team)</b> <ul style="list-style-type: none"><li><input type="checkbox"/> USYSA form, approved by your State Association (go to <a href="http://www.tournamentcenter.com">www.tournamentcenter.com</a>)</li></ul>
<input type="checkbox"/> <b>Team Rosters</b> <ul style="list-style-type: none"><li><input type="checkbox"/> One copy OFFICIAL ROSTER APPROVED BY STATE ASSOCIATION</li></ul> <p><b>Note:</b> max 5 guest players. Tournament roster is required if wanting to combine rosters (i.e. more than 5 guest players from more than one roster).</p>
<input type="checkbox"/> <b>Medical Releases</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Medical Release form required for ALL players.</li></ul> <p><b>Note:</b> You may use your State’s release form and notarization is not required</p>
<input type="checkbox"/> <b>Guest Player Form &amp; Instructions</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Formal approval must be presented for ALL guest players. Guest player approval can be an official letter or amended roster from the teams own State Association indicating the guest players are approved to play with this team. (go to <a href="http://www.tournamentcenter.com">www.tournamentcenter.com</a>)</li></ul>
<input type="checkbox"/> <b>Maps &amp; Directions for Team &amp; Parents</b> <ul style="list-style-type: none"><li><input type="checkbox"/> Print from website - go to Programs and ChillOut Tournament</li></ul>
<input type="checkbox"/> <b>Upload the following items to Gotsoccer.com</b> <ul style="list-style-type: none"><li><input type="checkbox"/> State Association approved “Application to Travel” (non-Iowa teams only)</li><li><input type="checkbox"/> One copy of State Association approved Team Roster and Guest Player authorization (if applicable)</li><li><input type="checkbox"/> Guest Player forms (if applicable)</li><li><input type="checkbox"/> Current Player Passes for ALL players (in alphabetical order). <b>Please note: You will need to have these available at the fields as well.</b></li><li><input type="checkbox"/> Copies of medical release forms for ALL players (in alphabetical order). <b>Please note: You will need copies of these available at the fields as well.</b></li></ul>
<input type="checkbox"/> <b>Team Registration and Check In:</b> There will be no check in the night before or at the fields the day of. All check in is done online through <a href="http://gotsoccer.com">gotsoccer.com</a>

**DEADLINE TO UPLOAD ALL DOCUMENTS IS APRIL, 1!**